

Woodbridge Agricultural Society
 P.O. Box 56665,
 RPO Woodbridge,
 Woodbridge, ON L4L 8V3
 Email: woodbridgefair@yahoo.com / Fax: 905-851-0704

VENDOR APPLICATION FORM

PLEASE TYPE OR PRINT CLEARLY

| | |
|---|--|
| Business Name | |
| Contact Name | |
| Phone numbers | |
| Email address (print clearly) | |
| Mailing address | |
| List ALL Products offered - only products listed & approved may be sold | |
| Please note: we cannot guarantee exclusivity on products sold. | |
| Insurance | Proof of current insurance must accompany the completed form. Food Vendors must add the Woodbridge Agricultural Society as additional insured. |

SET UP INFORMATION

2024 WOODBRIDGE FAIR HOURS

| | |
|----------------------|---|
| Saturday, October 12 | 11 am to 7:00 pm (Times may be altered slightly) |
| Sunday, October 13 | 11 am to 7:00 pm (Times may be altered slightly) |
| Monday, October 14 | 11:00 am to 6:00 pm (Times may be altered slightly) |

All vendors agree to set up after 3:00 pm on Friday, October 11th, 2024 or by 10:30 am on Saturday, October 12th, 2024 and will not remove displays until 6:00 pm on Monday, October 14, 2024. After setting up all vehicles must be parked in the main parking lot, there is NO vehicle access allowed on the fairgrounds during fair hours.

You must provide your own tables, chairs and tents, these are not available for rent. If setting up a tent you **MUST bring weights** and ensure that it can always be secure.

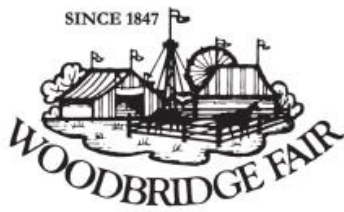
VENDOR SPACE COST

Standard 12' Frontage Space Outdoor \$275.00 each + HST = \$310.75

Food Trailer - 25' max, including tongue \$450.00 + HST = \$508.50

each additional foot needed \$ 20.00 + HST = \$22.50

Food trucks/trailers MUST use their own generator.



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All spaces are booked on a first come, first serve basis. We cannot guarantee exclusivity on products sold. Food trailer space includes any seating area that you provide. A supply trailer or tent may be located behind the food trailer but vehicles that need to leave the grounds must be parked outside the fenced area.

POWER

If you have lights for your space and are using a laptop, basic power will be enough. If you are food vendor not a food truck (this includes selling as well as giving away samples) or require more than basic power, please review and complete this page. If you don't require power, please go to page 3. All electrical appliances must be ESA/CSA/ULC certified.

POWER COST **Check if Required**

| | | |
|---------------------------------------|-------------------------|-------|
| Basic Power 15/20-amp 120 volt | \$30.00 + HST = \$33.90 | _____ |
| Each additional 15/20-amp 120 volt | \$20.00 + HST = \$22.60 | _____ |
| Additional power requirements: 30 amp | \$40.00 + HST = \$45.20 | _____ |

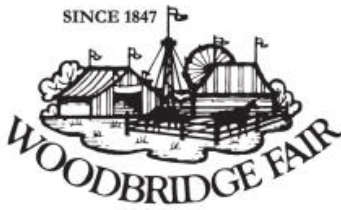
If higher power supplies are requested this must be done at least 30 days in advance or by September 10th, 2024.

ADDITIONAL POWER REQUIREMENTS

- All vendors must be plug and play, we **DO NOT** hard wire anyone into the power source.
- Every attempt will be made to supply power to within 75 feet of vendor location.
- **Vendors must provide all appropriate cords and plugs including at least 75 feet of extension cord.**
- Larger power requirements may restrict vendor location.
- All equipment used must be CSA/ESA/ULC certified.
- The Woodbridge Fair will not provide power cords or plugs.

PLUG TYPE for tent vendors

- The type of plug must be specified and described (example: oven 240 plug with twist lock).
- If you require more than basic power, a photo of the plug you are using is required.
- Please list what the power will be used for as well (example: Freezer, deep fryer, lights).



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TOTAL COST

**TOTAL
(includes HST)**

| | | |
|-------------------------------------|------------------|-------|
| Standard Vendor Space Outdoor | _____ x \$310.75 | _____ |
| Food Truck | _____ x \$508.50 | _____ |
| Additional feet (food trailer only) | _____ x \$22.60 | _____ |
| Basic Power 15/20-amp 120 volt | _____ x \$33.90 | _____ |
| Additional 15/20-amp 120 volt | _____ x \$22.60 | _____ |
| 30 amp - | _____ x \$45.20 | _____ |

ex : 30 amp - twist plug Power.
 Additional power needs not listed
 must be discussed.

TOTAL

| |
|--|
| |
| |
| |
| |
| |

INVOICE REQUIRED check off

PAYMENT

- All fees must be paid in full by CASH, CHEQUE or by Etransfer by September 2,2024
- Etransfer: woodbridgefair@yahoo.com Question: What fair? Answer: Woodbridge.
- If paying by Etransfer, please use woodbridge as the answer. Etransfer woodbridgefair@yahoo.com
- **Be sure to write Name/Company name of booth in notes of etransfer.**
- **Cheques are to be written to Woodbridge Agricultural Society.**
- Cheques must be mailed to Nancy Payne 113 Colle Melito Way, Woodbridge, Ont., L4H 1V3
- If an invoice is needed it must be requested on this form.
- No refunds or cancellations for inclement weather.

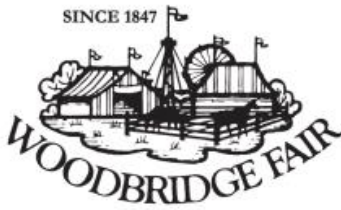
ACCEPTANCE OF AGREEMENT

By signing this document, you are acknowledging that you have read and agreed to all details.

Vendor Signature: _____ Date _____

Fair Signature: _____ Date _____

Please note: A signed indemnification form, page 4, and proof of insurance must accompany the Vendor Application for your submission to be complete.



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INDEMNIFICATION

To: WOODBRIDGE AGRICULTURAL SOCIETY
P.O. Box 56665
Woodbridge, ON L4L 8V3

Subject: Protection of Woodbridge Agricultural Society from claims arising out of use of its lands and premises by various Vendors, Exhibitors and Entertainers of which the undersigned is one.

In consideration of the Woodbridge Agricultural Society allowing the undersigned the use of a designated part of the land and premises of the Woodbridge Agricultural Society in accordance with the terms of the Contract annexed hereto, the undersigned does hereby expressly undertake and agree to make no claim against the Woodbridge Agricultural Society for any loss, theft or damages of equipment or merchandise or injury to persons, brought upon the lands and premises of the Society by the undersigned, however such loss and damage may have incurred.

In the event any claim for any reason whatsoever should be brought against the vendor by any person arising for any reason whatever related to or arising from the vendors's use or the use by the vendor's employees, agents or invitees of any part of the land and premises of the Woodbridge Agricultural Society, the vendor will SAVE FREE, INDEMNIFY, AND HOLD HARMLESS the Woodbridge Agricultural Society of all such claims, including legal costs incurred by the Woodbridge Agricultural Society in defending such claim.

It is the intent of this Indemnification that the vendor carry on its activity at the Woodbridge Agricultural Society land and premises entirely at its own risk without any recourse whatsoever against the Woodbridge Agricultural Society.

Dated this: _____ day of _____, 2024

Signed: _____

Name: _____

Company Name if different than above: _____

Witness: _____

Name: _____